

**Canteen Township
Meeting Minutes
March 13, 2024
6:00 pm.**

1. Call to Order: 6:00

2. Pledge of Allegiance: 6:00

3. Roll Call:

A. Rickie Thomas: Absent (arrived at 6:15) D. Nicholas Allen: Present
B. Cynthia Gutierrez: Present E. Supervisor Rodriguez: Present
C. Angie Rodgers: Absent F. Clerk Kawaii Williams: Present
3: Present 2: Absent Quorum: Yes

4. Supervisor Update:

*Refund received from Toirma \$4,220.00.

*Account with WellNow has been set up for any future work incidents. (If anyone gets injured this is where they will go)

*Contract has been signed with the architect and we are moving forward with the new building.

*Notary packages will be ordered for Alicia and Stephanie- total cost \$395.

* Hartman delivered the tractor, blower, and brush hog- invoices have been accepted by St. Clair County. Supervisor Rodriguez will have Alicia type a letter letting St. Clair County know that we received our merchandise. The zero turn was taken off the list, it was a little high. Roger and Sally were talking instead of doing the \$11,000 zero turn they will try and get one for \$6,000. They still have to pay for items they purchased for Go Tuck park.

*As of 3/12/2024 the information has been given to Mr. Joiner to complete the Comptroller Reports on the Comptroller website.

5. Approval of Previous Minutes:

A. Motion to Approve February 28, 2024

*Motion by:Cynthia Guterrez 2nd: Nicholas Allen
A. Rickie Thomas: Absent D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Absent
3: Yes 2: Absent Passed: Yes

B. Emergency Meeting March 6, 2024

*Motion by: Cynthia Guterrez 2nd: Nicholas Allen
A. Rickie Allen: Absent D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rodgers: Absent
3: Yes 2: Absent Passed: Yes

6. Bills:

A. Motion to Approve Bills
*Motion by: Nicholas Allen 2nd: Cynthia Guterrez
A. Rickie Thomas: Absent D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Absent
3: Yes 2: Absent Passed: Yes

7. New Business:

A. Discussion of Accounting Policies And Procedures Manual Resolution 2024-03-13:

Notes:

B. Motion to Approve Accounting Policies And Procedures Manual Resolution

2024-03-13:

*Motion by: Nicholas Allen 2nd: Cynthia Guterrez
A. Rickie Thomas: Absent D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Absent
3: Yes 2: Absent Passed: Yes

C. Discussion and Approval of Movie Night:

Notes: The date is May 17, 2024 at Go Tuc Park 7:00pm. State Park firemen volunteered to put hotdogs on the grills. No movie has been selected. The guys in Road & Bridge will pass out the flyers in State Park, there will be flyers at the Water Company, Fairmont City Library, we will ask Avant school to put a flier there. We are preparing for 100 kids. **The Budget is \$499**

D. Discussion and Approval of Canteen Township Payment of Replacement of New Gutters for State Park Fire Dept.:

E. Motion to Pay for Guttering on State Park Fire Dept Building \$4230.00(the winning bid Vital Construction):

*Motion by: Nicholas Allen 2nd: Cynthia Guterrez
A. Rickie Thomas: Yes D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Absent
4: Yes 1: Absent Passed: Yes

Notes: In attendance from the State Park Fire Department is Mike Mason Jr. (chief), Lucas Schwartz. Chief Mason stated the department has responded to 87 fires in Washington Park. Trustee Allen would like to take the donation from \$4230.00 to \$5000.00. The additional \$770.00 will be for paint, lining and any other items needed for the firehouse. They will bring in the receipts. The Canteen will reimburse them. Not to exceed \$770.00

F. Discussion and Motion to Approve Annual Town Hall Meeting on Tuesday, April 9, 2024 at 6:00pm.:

*Motion by: Cynthia Guterrez 2nd: Nicholas Allen
A. Rickie Thomas: Yes D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Absent
4: Yes 1: Absent Passed: Yes

G. Approval to go in the ESTL Monitor:

*Motion by: Nicholas Allen 2nd by: Cynthia Guterrez
A. Rickie Thomas: Yes D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Absent
4: Yes 1: Absent Passed: Yes

Notes: The ad will run for two (2) weeks. March 21 & 28, 2024.

8. Road Commissioner Comment: Equipment has arrived from Hartman. We are still at a stand still on the 71st street project. Josh (TWM) is still in limbo with the county. I will send him an email tomorrow to see where it stands.

9. Trustees Comments: N/A

10. Supervisor Comment: N/A

11. Public Comments: State Park firemen: Mike Mason Jr.(chief) and Lucas Schwartz would like to extend their thanks to Canteen for their donation.

12. Executive Session:

A. Motion to Approve Executive Session

*Motion by: Nicholas Allen to strike 2nd: Cynthia Guterrez
A. Rickie Thomas: Yes D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Yes
4: Yes 1: Absent Passed: Yes

13. Adjourn:

A. Motion to Adjourn:

* Motion by: Cynthia Guterrez to adjourn at 6:31 2nd: Nicholas Allen
A. Rickie Thomas: Yes D. Nicholas Allen: Yes
B. Cynthia Guterrez: Yes E. Supervisor Rodriguez: Yes
C. Angie Rogers: Absent
4: Yes 1: Absent **Adjourned at: 6:31**

Submitted By:

Kawaii Williams/Clerk

Kawaii Williams