

**Canteen Township
Meeting Minutes
Washington Park IL., 62204
November 29, 2023
6:00 pm.**

- 1. Call to Order: 6:00**
- 2. Pledge of Allegiance: 6:00**
- 3. Prayer: Angie Rodgers**
- 4. Roll Call: 6:01**

| | |
|-------------------------------|-----------------------------------|
| A. Rickie Thomas: Present | D. Nicholas Allen: Present |
| B. Cynthia Gutierrez: Present | E. Supervisor Rodriguez: Present |
| C. Angie Rodgers: Present | F. Clerk Kawaii Williams: Present |
| 5: Present | Quorum: Yes |

5. Supervisor Update on General Assistance: There are three people on General Assistance, for this month and December they will be getting a raise due to the Holiday's and the cost of living going up. Starting January 2024 they will have to update their file with new letters from the Social Security Office, Unemployment and Public Aid Office.

6. Approval of Previous Minutes:

| | |
|------------------------------|------------------------------|
| A. Motion to Approve: | November 8, 2023 |
| Motion by: Nicholas Allen | 2nd: Cynthia Guterrez |
| A. Rickie Thomas: Yes | D. Nicholas Allen: Yes |
| B. Cynthia Gutierrez: Yes | E. Supervisor Rodriguez: Yes |
| C. Angie Rodgers: Yes | |
| 5: Yes | Passed: Yes |

7. Bills:

| | |
|-----------------------------------|------------------------------|
| A. Motion to Approve Bills | |
| Motion by: Cynthia Guterrez | 2nd: Angie Rodgers |
| A. Rickie Thomas: Yes | D. Nicholas Allen: Yes |
| B. Cynthia Guterrez: Yes | E. Supervisor Rodriguez: Yes |
| C. Angie Rodgers: Yes | |

5:Yes

Passed:Yes

8. Old Business:

A.Update on Food Boxes: Supervisor Rodriguez and Mrs. Stephanie Allen will use the van on Friday and go and pick up items. There was a donation of \$250.00 from FC Bottle Cap. Trustee Allen has Bunny Bread locked in. Roger has 200 cartons of eggs locked in.

B. Finalize and Approve Employee with any changes:

Motion by: Angie Rodgers

2nd: Nicholas Allen

A.Rickie Thomas:Yes

C.Nicholas Allen:Yes

B.Cynthia Guterrez:Yes

D.Supervisor Rodriguez:Yes

C.Angie Rodgers:Yes

5:Yes

Passed:Yes

Notes: There will be two sheets signed. One will go in each employee file and the other one will stay in their book.

9. New Business:

A.Discussion and Approval of Architect Plan

Motion by: Angie Rodgers

2nd: Nicholas Allen

A.Rickie Thomas:Yes

D.Nicholas Allen:Yes

B.Cynthia Guterrez:Yes

E.Supervisor Rodriguez:Yes

C.Angie Rodgers:Yes

5:Yes

Passed:Yes

Notes: Make sure the building is ADA compliant.

B. Discussion and Approval of Holiday Bonuses for Employees(12-08-23)

Motion by:Cynthia Guterrez

2nd:Angie Rodgers

A.Rickie Thomas:Yes

D.Nicholas Allen:Yes

B.Cynthia Gutierrez:Yes

E.Supervisor Rodriguez:Yes

C.Angie Rodgers:Yes

5:Yes

Passed:Yes

Notes:. Supervisor Rodriguez suggested that Alicia Rosas be higher. She is the office administrator and she takes care of Road and Bridges. Road and Bridges will pay \$250.00 of her bonus and Canteen will pay the other \$500. Total of **\$750.00**

C. Signing the Resolution for Holiday Pay for Employees

Motion by: Angie Rodgers

2nd: Nicholas Allen

A. Rickie Thomas: Yes

D. Nicholas Allen: Yes

B. Cynthia Guterrez: Yes

E. Supervisor Rodriguez: Yes

C. Angie Rodgers: Yes

5: Yes

Passed: Yes

D. Change November 22, 2023 meeting to November 29, 2023

Motion by: Angie Rodgers

2nd: Cynthia Guterrez

A. Rickie Thomas: Yes

D. Nicholas Allen: Yes

B. Cynthia Guterrez: Yes

E. Supervisor Rodriguez: Yes

C. Angie Rodgers: Yes

5: Yes

Passed: Yes

Notes: Changing the meeting, we will be packing the boxes for the giveaway.

10. Road Commissioner Comments: The Montgomery Rodgers attorney has come to an agreement. Brian Lee will send Mr. Junger paperwork to sign. As soon as he get the paperwork to sign the check will be cut for Mr. Rodgers and all paperwork will be signed. This case will be behind us.

2nd: Still waiting to get the paperwork back from the County Engineers to get the project rolling (71st street)

11. Trustees Comments: Trustee Allen looking forward to Nov. 22.

12. Supervisor Comments: We won a \$50,000 Saint Clair County Grant. It is approved. Trustee Allen will take the grant paperwork to Baricevic for him to sign. Tim Tucker has a Workers Compensation case in 2022. Vivien Miller never put any paperwork in on the complaint. Mr. Tucker didn't want to go to the hospital. They made him go and now he has received a bill for \$1,667.80. We made a call to Torima, the representative told us there was never a claim made. Alicia called the hospital and told them we would pay the bill if we could come to a settlement. She was able to get the bill down to \$797.72. It's paid.

I'm going to work on the Tax Levy.

The jail is trying to get their taxes lowered.

13. Public Comments (3 minutes): N/A

14. Executive Session:

A. Motion to Approve Executive Session:

15. Adjourn:

A. Motion to Adjourn:

Motion by: Cynthia Guterrez

2nd: Angie Rodgers

A. Rickie Thomas: Yes

D. Nicholas Allen: Yes

B. Cynthia Guterrez: Yes

E. Supervisor Rodriguez: Yes

C. Angie Rodgers: Yes

5: Yes

Adjourned: 6:31

Submitted By:

Kawaii Williams

Kawaii Williams/ Clerk