

**Canteen Township
Meeting Minutes
February 22, 2023
6:00 pm**

- 1. Call to Order: 6:01 pm**
- 2. Pledge of Allegiance: 6:02 pm**
- 3. Prayer: Angie Rogers 6:03 pm**
- 4. Roll Call: 6:03 pm**

A. Angie Rodgers: Present
B. Sally Rodriguez: Present
C. Cynthia Gutierrez: Absent
4: Present 1: Absent

D. Nicholas Allen: Present
E. Norman Miller Jr.: Present
F. Clerk Kawaii Williams: Present
Quorum

- 5. Approval of Previous Minutes**
- A. Motion to Approve February 8, 2023**
Motion by: Sally Rodriguez
A. Angie Rodgers: Yes
B. Sally Rodriguez: Yes
C. Cynthia Gutierrez: Absent

2nd: Nicholas Allen
D. Nicholas Allen: Yes
E. Norman Miller Jr.: Yes

4: Yes 1: Absent **Passed: Yes**

6. Bills

- A. Motion to Approve Bills**
Motion by: Sally Rodriguez
A. Angie Rodgers: Yes
B. Sally Rodriguez: Yes
C. Cynthia Gutierrez: Absent

2nd : Nicholas Allen
D. Nicholas Allen.: Yes
E. Norman Miller Jr.: Yes

4: Yes 1: Absent **Passed: Yes**

Notes: Nicholas Allen needs to be added to Lincoln Life Insurance, he turned in his paperwork tonight.

7. Monthly General Assistance Report:

Notes: Supervisor Miller stated there are 28 people are General Assistance, Mrs. Miller said there are 20 people on General Assistance. Mr. Miller said that was all the information he could give on General Assistance.

8. Old Business

- A. Resolution 2023-01-25-E (tabled from February 8 & 22, 2023)**

Motion by: Angie Rodgers to table until March 8, 2023 2nd: Nicholas Allen

- A. Angie Rodgers: Yes
- B. Sally Rodriguez: No
- C. Cynthia Guterrez: Absent
- D. Nicholas Allen: Yes
- E. Norman Miller Jr. : Yes

3: Yes 1: No 1 : Absent Passed: Yes

Notes: The new employee was injured on the job, the employee said he stepped on a nail. The young man came into Mr. Miller's office and Mrs. Miller asked him to remove his sock and shoe. Mr. & Mrs. Miller said they didn't see any blood or puncture in his foot. The young man did leave for the day. The incident was reported to Tim Tucker and Ms. Gosa called Torima. The Board said pictures should have been taken and proper documentation should have been taken. Trustee Rodriguez stated that the Supervisor should do the Timesheets.

B. Resolution 2023-01-25F (item was tabled February 8 & 22, 2023)

Motion by: Angie Rodgers to table March 8, 2023

**2nd: Sally Rodriguez
D. Nicholas Allen: Yes
E. Norman Miller Jr.: Yes**

- A. Angie Rodgers: Yes
- B. Sally Rodriguez: Yes
- C. Cynthia Guterrez: Absent

4: Yes 1: Absent Passed: Yes

Notes; Mr. Miller did not want the receipts and bills to leave the building so Trustee Rodriguez could look over them. She's requesting that she recieve a all copies by email by the close of business day on Friday, February 24, 2023. All Trustees should receive copies also.

C. Keys and Code to the Building for the Trustees (There should be keys to the gate, door and the office).

Motion by: Angie Rodgers to table until March 8,2023

2nd: Nicholas Allen

- A. Angie Rodgers: Yes
- B. Sally Rodriguez: Yes
- C. Cynthia Guterrez: Absent

**D. Nicholas Allen: Yes
E. Norman Miller Jr. : No**

3: Yes 1: No 1: Absent Passed: Yes

Notes: Mr. Miller said he is following orders of Mr. Crabtree. Trustee Rodgers wanted to know what does Mr. Crabtree have to say about Mrs. Miller having a key.

D. Installation of Cameras ADT(Mr. Miller should call and set up an appointment for installation)

Motion by: Nicholas Allen

**2nd: Angie Rodgers
D. Nicholas Allen: Yes
Norman Miller Jr.: No**

- A. Angie Rodgers: Yes
- B. Sally Rodriguez: Yes
- C. Cynthia Guterrez: Absent

3:Yes

1:No

1: Absent

Passed:Yes

Notes: Trustee Allen stated that Mr. Miller needs to contact Mr. William Chaplain from ADT to set up the appointment, and when the appointment is scheduled Mr. Miller to notify the clerk or the Trustees and let them know the date.

9. New Business

A. Discussion of Paperwork from Washington Park Code Enforcer

Motion by: Sally Rodriguez to table until March 8, 2023

2nd: Nicholas Allen

A. Angie Rodgers: Yes

D. Nicholas Allen: Yes

B. Sally Rodriguez: Yes

E. Norman Miller Jr.: No

C. Cynthia Guterrez: Absent

3:Yes

1:No

1: Absent

Passed: Yes

Notes: Mr. Miller needs to have a plan to present to the board on what he is going to do with the building (Mold Findings). Trustee Rodgers stated that if there is not a plan presented and the people want answers they should ask Mr. & Mrs. Miller and Ms. Gosa.

B. Discussion and Approval of Bi-Weekly Payroll

Motion by: Sally Rodriguez until March 8, 2023

2nd: Nicholas Allen

A. Angie Rodgers: Yes

D. Nicholas Allen: Yes

B. Sally Rodriguez: Yes

E. Norman Miller Jr.: Yes

C. Cynthia Guterrez: Absent

Notes: Trustee Rodriguez did not have a calendar to show us how payroll would work.

C. Timesheets:

Motion by: Angie Rodgers to strike

2nd: Nicholas Allen

A. Angie Rodgers: Yes

D. Nicholas Allen: Yes

B. Sally Rodriguez: Yes

E. Norman Miller Jr.: Yes

C. Cynthia Guterrez: Absent

4: Yes

1: Absent

Passed:Yes

D. Reimbursement for Trustee Rodriguez for purchase of recorder for Clerk Williams

Motion by: Angie Rodgers

- A. Angie Rodgers: Yes**
- B. Sally Rodriguez: Yes**
- C. Cynthia Guterrez: Absent**

4: Yes

1: Absent

2nd: Nicholas Allen

- D. Nicholas Allen: Yes**
- E. Norman Miller Jr.: Yes**

Passed: Yes

E. Alan Sinn from Bi-State Group

Motion by: Angie Rodgers to strike

- A. Angie Rodgers: Yes**
- B. Sally Rodriguez: Yes**
- C. Cynthia Guterrez: Absent**

4: Yes

1: Absent

2nd: Nicholas Allen

- D. Nicholas Allen: Yes**
- E. Norman Miller Jr.: Yes**

Passed: Yes

10. Public Comments: Mr. Mena apologized for his unprofessional outburst on February 8, 2023. Mr. Ferris Williams stated the Code Enforcer can not close the Canteen Township. His job is for residents and business only.

11. Highway Commissioner Comment: Mr. Hasmear purchased a computer for his office. He will be hiring Mr. Juan Mena as his book keeper. Mr. Mena will be doing be Road and Bridges payroll, bills, etc. Mr. Hasmear needs the permission to use the Township Version of Quickbooks.

12. Trustees Comments: Zoom Meeting is set up for Thursday, February 23, 2023 with Joe Joyner. Trustee Allen asked about the \$3,500 for the limousine in California. Mr. Hasmear said his account was hacked. He has canceled his card and received a new one.

13. Supervisor Comments: N/A

14. Executive Session:

Motion by: Angie Rodgers to strike

2nd: Sally Rodriguez

A. Angie Rodgers: Yes

B. Sally Rodriguez: Yes

C. Cynthia Gutierrez: Absent

4: Yes

1: Absent

D. Nicholas Allen: Yes

E. Norman Miller Jr.: Yes

Passed: Yes

15. Adjournment:

A. Motion to Adjourn:

Motion by: Angie Rodgers to adjourn at 7:40

A. Angie Rodgers: Yes

B. Sally Rodriguez: Yes

C. Cynthia Guterrez: Absent

4: Yes

1: Absent

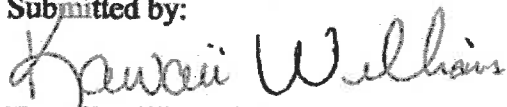
Adjourned at 7:41

2nd: Sally Rodriguez

D. Nicholas Allen: Yes

E. Norman Miller Jr.: Yes

Submitted by:



Kawaii Williams / Clerk