

**CANTEEN TOWNSHIP
MEETING AGENDA MINUTES
DECEMBER 8th, 2021**

6:00 PM

- | | | |
|----------------------------------|------------|-------------------------|
| 1. Call to Order | 6:01 | |
| 2. Prayer | 6:02 | Angie Rodgers |
| 3. Pledge of Allegiance: | 6:02 | |
| 4. Roll Call: | | |
| A. Angie Rodgers | | Present |
| B. Sally Rodriguez(Running Late) | | Absent |
| C. Cynthia Gutierrez | | Present |
| D. Michael Kokotovich | | Present |
| E. Norman Miller | | Present |
| (4) Present | (1) Absent | (Quorum)Approved |

*Supervisor Miller said let it be known that Juliette Gosa(Deputy Clerk) is here.

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|---------------------------------|------------|--------------------------|
| 5. Approval of Previous Minutes | | |
| A. Motion to Approve | | Cynthia Gutierrez |
| B. 2nd | | Angie Rodgers |
| C. Roll Call: | | |
| A. Angie Rodgers | | Yes |
| B. Sally Rodriguez | | Absent |
| C. Cynthia Gutierrez | | Yes |
| D. Michael Kokotovich | | Yes |
| E. Norman Miller | | Yes |
| (4) yes | (1) Absent | (Quorum)Approved |

6. Bills and Warrants

Trustee Kokotovich wanted to know about the \$5000.00 dollar deposit and asked Secretary Gosa for information regarding it. Secretary Gosa said that she noticed on the bank statement that it had been deposited, but she did not have a record of it. Secretary Gosa asked Highway Commissioner Hasamear to come forward to explain. Highway Commissioner Hasamear stated that it was money received for selling equipment that was no longer being used. Secretary Gosa asked him to bring in deposits to office in the future. Highway Commissioner said the check was for \$5000.00. Cynthia asked about the \$5000. Tim Hasamear said it was for old equipment sold.

Sally Rodriguez arrived at 6:07

A. Approval of Bills

B. Motion to Approve

Angie Rodgers

C. 2nd

Cynthia Gutierrez

D. Roll Call:

A. Angie Rodgers

Yes

B. Sally Rodriguez

Yes

C. Cynthia Gutierrez

Yes

D. Michael kokotovich

Yes

E. Norman Miller

Yes

(5) Yes

(0) Absent

(Quorum)Approved

B. Approval of Warrants

* Angie Rodgers said that there were no warrants to approve.

A. Motion made to Strike Warrants

Angie Rodgers

B. 2nd

Cynthia Gutierrez

C. Roll Call:

A. Angie Rodgers

Yes

- | | |
|----------------------|------------------|
| B. Cynthia Gutierrez | Yes |
| C. Sally Rodriguez | Yes |
| D. Mike Kokotovich | Yes |
| E. Norman Miller | Yes |
| (5) Yes | (Quorum)Approved |

7. Old Business

Angie Rodgers stated we are voting on donating \$200.00 to Toy Drive. Norman Miller said he thought it had already been voted on. Angie Rodgers said no because it was not on agenda.

A. Donation from Township to help with toy drive on December 18th, 2021

- | | |
|----------------------|-------------------|
| A. Motion | Angie Rodgers |
| B. 2 nd | Sally Rodriguez |
| C. Roll Call | |
| A. Angie Rodgers | Yes |
| B. Sally Rodriguez | Yes |
| C. Cynthia Gutierrez | Yes |
| D. Mike Kokotovich | Yes |
| E. Norman Miller | Yes |
| (5) Yes | (Quorum) Approved |

B. Will not hire deputy Clerk but Juliette Gosa will be Deputy Clerk at rate of \$57.00 for 2 hours overtime.

- | | |
|-----------|---------------|
| A. Motion | Angie Rodgers |
|-----------|---------------|

C. 2nd

Cynthia Gutierrez

D. Roll Call:

A. Angie Rodgers

Yes

B. Cynthia Gutierrez

Yes

C. Sally Rodriguez

Yes

D. Mike Kokotovich

Yes

E. Norman Miller

Yes

(5) Yes

(Quorum)Approved

B. Health Insurance for employees per Sally Rodriguez is checking on it. Health insurance company wanted Juliette Gosa to inform an employee to look into Medicare A/B, and get back with her. Sally Rodriguez said that they usually have medicare and we reimburse them. Sally said once we get pricing we can go from there.

A. Motion by Angie Rodgers to table

Angie Rodgers

B. 2nd

Cynthia Gutierrez

C. Roll Call

A. Angie Rodgers

Yes

B. Cynthia Gutierrez

Yes

C. Sally Rodriguez

Yes

D. Michael Kokotovich

Yes

E. Norman Miller

Yes

(5) Yes

(0) Absent

Approved

8. New Business

A. Discussion of changing banks from Regions to Busey Bank

Angie Rodgers said that in packet is a document from Busey Bank(Marissa) stating info needed to open an account. Norm Miller said we have already

contacted Regions and agreed to keep Regions. Secretary Gosa said that we had already ordered checks months ago for \$600 . Secretary Gosa said we had not agreed with Regions Bank on anything. Sally said thanks for clearing it up. Sally said what you are saying Mike is that too much money is out in checks. Mike said yes at this moment. Angie said just asking a question was checks ordered after we had this conversation. Norman Miller said no the checks were ordered months ago. Mike said he would like to make a motion to use checks up and next time that we meet look at changing banks. Angie said we need to look at changing banks from Regions Bank because of their charges versus no charges from Busey Bank. Norm Miller said this is the same thing that we have done for 8 years and before I was here. Angie said times changes. Norman Miller said changed to late, you should have bought that up ahead of time. Sally said we have been charged hundreds of dollars in fees. Sally said we will end up spending that in fees. Angie Rodgers said it will take a minute before we go thru all those checks. Angie said it does not hurt to look into Busey Bank, lets table this item and look into whether it will benefit us. Mike said what are the monthly fees we have been paying and is it paid up until end of month? Sally said they take fees out of the account monthly. Sally said Norman Miller and Kawaii Williams should have that info because they are on the accounts. Mike said we have already paid fees so let us look at changing banks. Sally said we would not order checks from Busey Bank. She said we would start ordering checks from check-o-matic online. Angie said look at all the checks, we should table this item until next meeting. Cynthia said we should table until February because we are going to do direct deposit. Angie said to Cynthia I know you work at a bank. Angie said is it ok if we table this item. Juliette, we going to ask that we table it for the meeting on February 9th,2022. Cynthia said let employees know that direct deposit will be accessible to them. Sally said it has to go thru quickbooks as well. Sally said I do not understand why Juliette is reading items on agenda when Norm Miller is supposed to do it and Kawaii does it to. If employees wants direct deposit, we need their account number, routing number and a voided check said Mike and Cynthia.

- A. Motion made to table 8A until February 9th,2022 Angie Rodgers
- B. 2nd Sally Rodriguez
- C. Roll Call:

A. Angie Rodgers	Yes
B. Cynthia Gutierrez	Yes
C. Sally Rodriguez	Yes
D. Mike Kokotovich	Yes
E. Norman miller	Yes
(5) Yes	Approved

B. Discussion of Employee Payroll before holidays.

Angie said a question came up at Food Giveaway right before holiday say Thanksgiving falls on Thursday 24th even 30th, Trustees, would it be ok to get check before holiday if there is money there. Sally said New Year's Eve falls on 30th would it be ok for Juliette to cut check. Sally said when do they get paid. Ms. Miller said we get paid on 1st and 15th and Cynthia said it should remain that way. Cynthia said they should wait until that Monday to get paid. Sally said you saying for them to wait until the 3rd, you a "hardass". Angie said you may have money to get your gifts but others may not but I do. I am asking could we look into it. Mike said we can look into it since January 1st is holiday. Angie said what about Trustees and Mike said that Friday we could pick up checks. Secretary Gosa said building closed Friday for holiday. Sally said Angie you and I are stickler and not trying to argue. Sally said her mother was Poor "Dirt Poor", we did not have nothing. I remember my mama asking job for a check. Sally said I do not care, it does not matter to me. Mike said are you asking for checks on 30th. Sally said people will be off on 31st. Mike said he does not see where it would be a problem. Mike said it will only be a problem if check cashed early. Angie said this issue was bought to her. Angie and Sally say they understand about people needing their money. Sally asked Ann who bought it up and Angie said it was discussed while we were at Pantry Giveaway. Angie said it was said Thanksgiving coming up and I said put on agenda to be discussed. Mike says allow employees to get their checks before New Years. Sally said people should not have gotten check before Thanksgiving. Sally said that was a bit to much. Angie said ok bring it up and also December 31st will be coming up and Juliette will have all checks ready on Thursday. Sally said Juliette can go ahead and do checks on Thursday knowing they will get paid for holiday. Sally said some people may not be able to pick up

their checks because its in Norm and Kawaii hands, they have to sign checks and what time do we come and pick them up? Cynthia said that can be resolved in an email saying hey checks are ready to be picked up. Sally said email is best way to go, and email can say you can pick up check before 4:00 or I have to come Monday to pick it up. Angie said email is good but for employees already there just let them know to pick up their check.

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|--------------------------|-------------------|
| A. Motion to Not Approve | Angie Rodgers |
| B. 2 nd | Cynthia Gutierrez |
| C. Roll Call: | |
| A. Angie Rodgers | Yes |
| B. Cynthia Gutierrez | Yes |
| C. Sally Rodriquez | Yes |
| D. Mike Kokotovich | Yes |
| E. Norman Miller | Yes |
| (5) Yes | Approved |

8. Executive Session

9. Open Session

- A. Reconvene in Open Session for possible action on items discussed in Executive Session
- B. Disregard the items

10. Adjournment

- | | |
|----------------------|-----------------|
| A. Motion to Adjourn | Angie Rodgers |
| B. 2 nd | Sally Rodriquez |
| C. Roll Call | |
| A. Angie Rodgers | Yes |

B. Cynthia Gutierrez

Yes

C. Sally Rodriguez

Yes

D. Mike Kokotovich

Yes

E. Norman Miller

Yes

(5) Yes

Approved

Motion passed to adjourn the meeting at 7:33pm

Submitted by:



Kawaii Williams, Clerk