

**CANTEEN TOWNSHIP
MEETING MINUTES
AUGUST 25, 2021**

1. **Call to Order:** 6:05

2. **Prayer:** 6:06 Kawaii Williams

3. **Pledge of Allegiance:** 6:07

4. **Roll Call** 6:08
 - A. Angie Rodgers Absent
 - B. Sally Rodriguez Present
 - C. Cynthia Guterrez Present
 - D. Michael Kokotovich Present
 - E. Norman Miller Present

(4) Present (1) Absent Quorum (Yes)

(Note: Angie Rodgers arrived at 6:10pm)

5. **Approval of Previous Minutes:** August 11, 2021
 - A. **Motion to Approve:** Cynthia Guterrez
 - B. **2nd :** Sally Rodriguez
 - C. **Roll Call:**
 1. Angie Rodgers Yes
 2. Sally Rodriguez Yes
 3. Cynthia Guterrez Yes
 4. Michael Kokotovich Abstain
 5. Norman Miller Yes

(4) Yes (1) Abstain (Approved)

6. **Bills and Warrants:** Reimbursement to Norman Miller \$30.00
 - A. **Motion to Approve:** Angie Rodgers
 - B. **2nd:** Cynthia Guterrez
 - C. **Roll Call:**
 1. Angie Rodgers No
 2. Sally Rodriguez No
 3. Cynthia Guterrez No
 4. Michael Kokotovich Yes
 5. Norman Miller Yes

(3) No (2) Yes (Denied)

(Mr. Miller will not be reimbursement)

D. Lawyer Fees:

1. Motion to Approve:

Cynthia Guterrez

2. 2nd:

Michael Kokotovich

(Note: Table payment until Mr. Kokotovich speaks with him regarding payment)

3. Roll Call:

A. Angie Rodgers

Yes

B. Sally Rodriguez

Yes

C. Cynthia Guterrez

Yes

D. Michael Kokotovich

Yes

E. Norman Miller

No

(4) Yes (1) No

(Approved)

(No payment to lawyer until next meeting September 22, 2021)

E. Other Bills:

1. Motion to Approve:

Angie Rodgers

2. 2nd:

Cynthia Guterrez

3. Roll Call:

A. Angie Rodgers

Yes

B. Sally Rodriguez

Yes

C. Michael Kokotovich

Yes

D. Cynthia Guterrez

Yes

E. Norman Miller

Yes

(5) Yes

(Approved)

F. Warrants:

1. Motion to Strike:

Angie Rodgers

2. 2nd:

Sally Rodriguez

3. Roll Call:

A. Angie Rodgers

Yes

B. Sally Rodriguez

Yes

C. Cynthia Guterrez

Yes

D. Michael Kokotovich

Yes

C. Norman Miller

Yes

(5) Yes

(Approved)

7. Old Business:

A. Repayment of Loan (\$4850.00)

(Note: Mr. Miller stated the loan would be paid back when the funds are available. Trustees decided to table until September 22, 2021.)

1. Roll Call:

A. Angie Rodgers

Yes

B. Sally Rodriguez

Yes

C. Cynthia Guterrez

Yes

D. Michael Kokotovich

Yes

E. Norman Miller

Yes

(5) Yes

(Approved) Next agenda

8. **Explanation of Written Check: (\$9008.85) (4/19/21)**
(Note: Paperwork was given to every Trustee regarding what was paid.)
- A. **Motion:** Cynthia Guterrez
B. **2nd:** Angie Rodgers
C. **Roll Call:**
1. Angie Rodgers Yes
 2. Sally Rodriguez Yes
 3. Cynthia Guterrez Yes
 4. Michael Kokotovich Yes
 5. Norman Miller Yes
- (5) Yes **(Approved)**
9. **Account Statements (County): (Tabled)**
What percentage went into the accounts? (Tabled)
- A. **Motion:** Michael Kokotovich
B. **2nd:** Cynthia Guterrez
C. **Roll Call:**
1. Angie Rodgers Yes
 2. Sally Rodriguez Yes
 3. Cynthia Guterrez Yes
 4. Michael Kokotovich Yes
 5. Norman Miller Yes
- (5) Yes **(Approved)**
10. **New Business:**
11. **Submit the I-9 Paperwork**
A. Submit the back page form the Employee Handbook.
12. **Hiring of Bookkeeper/Secretary (Promotion of Juliette Gosa)**
- A. **Motion:** Angie Rodgers
B. **2nd:** Sally Rodriguez
C. **Roll Call:**
1. Angie Rodgers Yes
 2. Sally Rodriguez Yes
 3. Cynthia Guterrez Yes
 4. Michael Kokotovich Yes
 5. Norman Miller Yes
- (5) Yes **(Approved)**

13. **Hiring of a CPA**
(Note: Move to Executive Session)
- A. **Motion:** Angie Rodgers
- B. **2nd:** Cynthia Guterrez
- C. **Roll Call:**
- | | |
|-----------------------|-----|
| 1. Angie Rodgers | Yes |
| 2. Sally Rodriguez | Yes |
| 3. Cynthia Guterrez | Yes |
| 4. Michael Kokotovich | Yes |
| 5. Norman Miller | Yes |
12. **Highway Commissioner:**
(Note: Dump Tuck needed)
13. **Trustee Comments:** None
14. **Supervisor Comment:**
15. **Public Comments:** Mr. Mena wanted to know if I (Kawaii Williams) am bonded. Have the Trustees seen any bank summaries. He also would like for Mrs. Barb Schaefer to stop spreading rumors regarding him stealing checks because he take his reputation seriously. He is considering legal action.
16. **Executive Session:** 7:19pm
- A. **Motion:** Cynthia Guterrez
- B. **2nd:** Angie Rodgers
- C. **Roll Call:**
- | | |
|-----------------------|------------|
| 1. Angie Rodgers | Yes |
| 2. Sally Rodriguez | Yes |
| 3. Cynthia Guterrez | Yes |
| 4. Michael Kokotovich | Yes |
| 5. Norman Miller | Yes |
| (5) Yes | (Approved) |
17. **Executive Session:** 7:22pm
- A. **Roll Call:**
- | | |
|-----------------------|----------|
| 1. Angie Rodgers | Present |
| 2. Sally Rodriguez | Present |
| 3. Cynthia Guterrez | Present |
| 4. Michael Kokotovich | Present |
| 5. Norman Miller | Present |
| (5) Present | (Quorum) |
- (Mr. Kokotovich stated that he is thinking about promoting Ms. Gosa. He is reconsidering because of the show. We will have to consider hiring a Secretary, possibly someone that is a resident of Canteen Township. Other items will be discussed later.)
- B. **End Executive Session:** 7:35pm
- | | |
|---------------------------|--------------------|
| 1. Motion: | Michael Kokotovich |
| 2. 2nd: | Cynthia Guterrez |

- 3. Roll Call:
 - A. Angie Rodgers Yes
 - B. Sally Rodriguez Yes
 - C. Michael Kokotovich Yes
 - D. Cynthia Guterrez Yes
 - E. Norman Miller Yes
- (5) Present (Approved) 7:42pm
- 18. Open Session: 7:46pm
 (Note: Reconvene in Open Session for a possible action on items discussed in Executive Session.)
 - A: Motion: Angie Rodgers
 - B: 2nd: Cynthia Guterrez
 - C: Roll Call:
 - 1. Angie Rodgers Yes
 - 2. Sally Rodriguez Yes
 - 3. Cynthia Guterrez Yes
 - 4. Michael Kokotovich Yes
 - 5. Norman Miller Yes
- (5) Yes (Approved)
- 19. Adjournment: 7:50pm
 - A. Motion: Cynthia Guterrez
 - B: 2nd Angie Rodgers
 - D. Roll Call:
 - 1. Angie Rodgers Yes
 - 2. Sally Rodriguez Yes
 - 3. Cynthia Guterrez Yes
 - 4. Michael Kokotovich Yes
 - 5. Norman Miller Yes
- (5) Yes (Approved) 7:52pm

Kawaii William, Clerk
Kawaii William