

**Canteen Township  
Meeting Minutes  
November 30, 2022  
6:00pm**

- |                                 |                   |                     |
|---------------------------------|-------------------|---------------------|
| <b>1. Call to Order:</b>        | 6:05              |                     |
| <b>2. Prayer:</b>               | 6:06              | Angie Rodgers       |
| <b>3. Pledge of Allegiance:</b> | 6:07              |                     |
| <b>4. Roll Call:</b>            | 6:08              |                     |
| A. Angie Rodgers                |                   | Present             |
| B. Sally Rodriguez              |                   | Present             |
| C. Cynthia Gutierrez            |                   | Absent              |
| D. Michael Kokotovich           |                   | Present             |
| E. Norman Miller                |                   | Present             |
| F. Kawaii Williams              | Clerk             | Present             |
| <b>(5) Present</b>              | <b>(1) Absent</b> | <b>Quorum (Yes)</b> |

**(Note: Cynthia Gutierrez arrived at 6:10pm)**

- |   |                   |                   |
|---|-------------------|-------------------|
| <b>5. Approval of Previous Minutes:</b> |                   | November 16, 2022 |
| A. Motion to Approve:                   |                   | Sally Rodriguez   |
| B. 2nd:                                 |                   | Angie Rodgers     |
| C. Roll Call:                           |                   |                   |
| 1. Angie Rodgers                        |                   | Yes               |
| 2. Sally Rodriguez                      |                   | Yes               |
| 3. Cynthia Gutierrez                    |                   | Absent            |
| 4. Michael Kokotovich                   |                   | Yes               |
| 5. Norman Miller                        |                   | Yes               |
| <b>(4) Yes</b>                          | <b>(1) Absent</b> | <b>Passed</b>     |

**(Note: Michael Kokotovich said in the adjournment it has him and Angie Rodgers voting "yes". Correction is needed. They were not present)**

- |                               |                   |                    |
|-------------------------------|-------------------|--------------------|
| <b>6. Bills and Warrants:</b> |                   |                    |
| A. Approval of Bills:         |                   |                    |
| B. Motion to Approve:         |                   | Angie Rodgers      |
| C. 2nd:                       |                   | Michael Kokotovich |
| D. Roll Call:                 |                   |                    |
| 1. Angie Rodgers              |                   | Yes                |
| 2. Sally Rodriguez            |                   | Yes                |
| 3. Cynthia Gutierrez          |                   | Absent             |
| 4. Michael Kokotovich         |                   | Yes                |
| 5. Norman Miller              |                   | Yes                |
| <b>(4) Yes</b>                | <b>(1) Absent</b> | <b>Passed</b>      |

**7. Old Business**

**A. Selling of Building (Parcel Viewing)**

B. Motion: (to table) Cynthia Gutierrez  
C. 2nd: Michael Kokotovich

**D. Roll Call:**

- 1. Angie Rodgers Yes
  - 2. Sally Rodriguez Yes
  - 3. Cynthia Gutierrez Yes
  - 4. Michael Kokotovich Yes
  - 5. Norman Miller Yes
- (5) Yes (0) Absent Tabled

**(Notes: Find out if there is an actual buyer for the Township. Trustee Gutierrez would like the bids in writing and presented to the board by December 14, 2022. Mr. Miller should have the letter ready and presented to the board by December 14, 2022. The letter will appear in the paper and posted in case the building goes up for sale.**

**8. New Business:**

**A. Employees 2023 Handbook**

B. Motion: (to table) Michael Kokotovich  
C. 2nd: Angie Rodriguez

**D. Roll Call:**

- 1. Angie Rodgers Yes
  - 2. Sally Rodriguez Yes
  - 3. Cynthia Gutierrez Yes
  - 4. Michael Kokotovich Yes
  - 5. Norman Miller Yes
- (5) Yes (0) Absent Tabled (until 12/14/22)

**(Notes: Add date to the front of the Employee Handbook (Nov. 30, 2022). Ask Ms. Gosa to email the Trustees a copy of the Employee Handbook. Clerk Williams said she will email the handbook Dec.1, 2022.**

**A. Tax Levy Paperwork (to approve Tax Levy paperwork in the amount of \$12,200)**

B. Motion : Michael Kokotovich  
C. 2nd: Angie Rodgers

**D. Roll Call:**

- 1. Angie Rodgers Yes
  - 2. Sally Rodriguez Yes
  - 3. Cynthia Gutierrez Yes
  - 4. Michael Kokotovich Yes
  - 5. Norman Miller Yes
- (5) Yes (0) Absent Passed

**A. Christmas Toy Drive: (1300 per (9) Precinct neediest families)**

(Notes: Trustee Rodriguez took the bank card to purchase the items for her families. She will return the card to Mr. Miller. The next Trustee will go shopping for their families.)

- |                    |         |           |
|--------------------|---------|-----------|
| 1. Fairmont City   | 1&8     | Precincts |
| 2. Washington Park | 3,4,5,6 |           |
| 3. French Village  | 2       |           |
| 4. State Park      | 9       |           |

**B. Investment Solutions:**

- |                       |                    |        |
|-----------------------|--------------------|--------|
| 1. Motion:            | Michael Kokotovich |        |
| 2. 2nd:               | Angie Rodgers      |        |
| 3. Roll Call:         |                    |        |
| A. Angie Rodgers      | Yes                |        |
| B. Sally Rodriguez    | Yes                |        |
| C. Cynthia Gutierrez  | Yes                |        |
| D. Michael Kokotovich | Yes                |        |
| E. Norman Miller      | Yes                |        |
| (5) Yes               | (0) Absent         | Passed |

(Notes: Withdraw money and deposit it in a General Funds Account. Deposit slip will be brought to the December 14, 2022 meeting.)

**C. Invoices/Bills for Attorney Moredock concerning M. Rodgers.**

(Notes: Tim Hasner stated the case could not be discussed)

**9. Public Comments:**

(Trustee Williams represented Mason Clark Middle School in thanking the Canteen for their help and support with the Thanksgiving Giveaway.

**10. Highway Commissioner Comments:**

Need an audit to get a grant . He would like to get reimbursement for renting a U-Haul for election equipment. \$511.53

**11. Trustee Comments:**

Trustee Gutierrez requested balance sheets from May 2021-November 30, 2022 for every account. Trustee Rodriguez said she is getting phone calls about Ms.Gosa being at St. Clair County (3) times per week during work hours. She is getting frustrated at the lack of respect.

**12. Supervisor Comments: N/A**

**13. Executive Session:**

- |                       |                    |        |
|-----------------------|--------------------|--------|
| A. Motion:            | Michael Kokotovich |        |
| B. 2nd:               | Angie Rodgers      |        |
| C. Roll Call:         |                    |        |
| 1. Angie Rodgers      | Yes                |        |
| 2. Sally Rodriguez    | Yes                |        |
| 3. Cynthia Gutierrez  | Yes                |        |
| 4. Michael Kokotovich | Yes                |        |
| 5. Norman Miller      | Yes                |        |
| (5) Yes               | (0) Absent         | Passed |

**15. Adjournment:**

A. Motion:	7:32	Michael Kokotovich
B. 2nd:		Cynthia Gutierrez
C. Roll Call:		
1. Angie Rodgers		Yes
2. Sally Rodriguez		Yes
3. Cynthia Gutierrez		Yes
4. Michael Kokotovich		Yes
5. Norman Miller		Yes
(5) Yes	(0) Absent	Adjourned 7:35pm

**(Notes: Mrs. Miller suggested that the Board do \$300 in gift cards to the families of their choice for Christmas. The Board responded with "NO".**

Submitted by:

  
Kawaii Williams, Clerk